



**Wedding Party Reception Entrance Format Sheet**

*(Please spell names phonetically if applicable)*

**PARENTS OF BRIDE** \_\_\_\_\_

**PARENTS OF GROOM** \_\_\_\_\_

*(If Parents Are Divorced or Separated Please Indicate by Separating Names. Example: Mr. XXXX & Ms. XXXX or mark Names Stepfather or Stepmother).*

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**BRIDES MAID** \_\_\_\_\_ **Groomsmen** \_\_\_\_\_

**Jr. BRIDES MAID** \_\_\_\_\_ **Jr. Groomsmen** \_\_\_\_\_

**FLOWER GIRL** \_\_\_\_\_ **RING BEARER** \_\_\_\_\_

**MAID / MATRON OF Honor** \_\_\_\_\_

**BEST MAN** \_\_\_\_\_

**Jr. Bride:** \_\_\_\_\_ **Jr. Groom:** \_\_\_\_\_

**BRIDE** \_\_\_\_\_

**GROOM** \_\_\_\_\_

*(Name You Want to Be Announced, As You Enter)*

**Bride & Groom** \_\_\_\_\_

**Do You Want The Wedding Party Announced ? \_\_\_\_\_ (YES / NO)**

**If yes please have Your Wedding Coordinator To Check With The DJ Prior To Your Arrival So He Can Be Prepared To Announce You. They Should Set You Up In Order, So That You Are The Last To Enter The Reception. (Usually This Will Be In The Order Of the Wedding Format Page)**

**Wedding Party Entrance Song:** \_\_\_\_\_

**Bride & Groom Entrance Song:** \_\_\_\_\_

**Blessing/Prayer? (Yes/No) \_\_\_\_\_ ; Who will deliver it? \_\_\_\_\_**

**Who will deliver the toast(s) \_\_\_\_\_**

**\*\*Do you want to do your first dance when you first enter or after you have had time to mingle or eaten? (Please Circle One) First Enter / After**

**\*\*Do you want to do the rest of the special dances (Father/Daughter, etc...) when you first enter or after you have had time to mingle or eaten? (Please Circle One): First Enter / After**

**Bride & Grooms First Dance:** \_\_\_\_\_

**Brides Dance with Father:** \_\_\_\_\_

**Grooms Dance with Mother:** \_\_\_\_\_

**Parents Dance Song:** \_\_\_\_\_

**Wedding Party Dance(s):** \_\_\_\_\_

**Good Luck Dance Song(s):** \_\_\_\_\_

**Other Special Dances (If Any?):** \_\_\_\_\_

*(Use separate sheets if needed)*

**Which of the following traditions will be followed at the reception, also which order? (Please Number)**

\_\_\_\_\_ **Cake Cutting**, \_\_\_\_\_ **Toast**, \_\_\_\_\_ **Garter/Bouquet**, \_\_\_\_\_ **Reverse?**

**\*\*Below you can pick songs for each of these events or leave them to my discretion:**

**Cake Cutting Song:** \_\_\_\_\_

**Garter Removal & Toss Song(s):** \_\_\_\_\_

**Bouquet Toss Song(s):** \_\_\_\_\_

**Grand Exit Song:** \_\_\_\_\_

*Bridges family hails from* \_\_\_\_\_

*Grooms family hails from* \_\_\_\_\_

**(Geographical Location)**

Time of Wedding: \_\_\_\_\_ (Start Time)

Location of Wedding: \_\_\_\_\_ (Home, Church, etc...)

Wedding and Reception in Same Location?: Yes / No (Circle One)

If No, Approx. Distance Of Wedding from Reception Location: \_\_\_\_\_ Miles

Honeymoon Destination: \_\_\_\_\_

## **Reception Info for DJ:**

**Reception Location:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Reception Location Contact:** \_\_\_\_\_

**Reception Start Time:** \_\_\_\_\_ **Reception End Time:** \_\_\_\_\_

**Wedding Coordinator:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Caterer for Reception:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Photographer:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Videographer:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

# Suggested Reception Format

1. Soft music and love songs playing while guest arrive.
2. Wedding party assembled in lobby of location in order of entrance.
3. Welcome guest and announcement of wedding party and bride and groom
4. After wedding party is announced, wedding party will mingle with guest (and also be able to eat) for 30-45 minutes. (Times are based on buffet set-ups).
5. Cake cutting and Toast by the best man, etc. for bride and groom.
6. Bride and Grooms First Dance
7. Bride dance with Father / Groom dance with Mother. (Optional)
8. Entire wedding party and guest invited to join bride and groom on the dance floor.  
\*As an incentive to get more people on the dance floor, DJ can announce that for every couple that dances, the bride and groom will receive an extra year of Happiness.
9. After about 15 to 20 minutes Garter and Bouquet to be thrown.
10. Dancing for the remainder of reception.
11. Grand Exit of Bride & Groom. (Optional)

**NOTE: The reception will flow better with less interruptions in the music so it is suggested not stop and start the music during the dancing portion of the program.**

## **TOP 30 ALL TIME BRIDAL SONGS** *(Not In Any Particular Order)*

- |  |  |
|--|--|
| 1. <b>WHEN YOU LOVE A WOMAN</b>                              | <b>JOURNEY</b>                             |
| 2. <b>HAVE I TOLD YOU LATELY</b>                             | <b>ROD STEWART</b>                         |
| 3. <b>KEEPER OF THE STARS</b>                                | <b>TRACY BYRD</b>                          |
| 4. <b>IT'S YOUR LOVE</b>                                     | <b>TIM MCGRAW</b>                          |
| 5. <b>UNFORGETTABLE</b>                                      | <b>NAT KING COLE/NATALIE COLE</b>          |
| 6. <b>CROSS MY HEART</b>                                     | <b>GEORGE STRAIT</b>                       |
| 7. <b>WHEN I SAID I DO</b>                                   | <b>CLINT BLACK</b>                         |
| 8. <b>UNCHAINED MELODY</b>                                   | <b>RIGHTEOUS BROTHERS</b>                  |
| 9. <b>COULD I HAVE THIS DANCE</b>                            | <b>ANNE MURRAY</b>                         |
| 10. <b>FROM THIS MOMENT ON</b>                               | <b>SHANIA TWAIN</b>                        |
| 11. <b>WHAT A WONDERFUL WORLD</b>                            | <b>LOUIS ARMSTRONG</b>                     |
| 12. <b>ALWAYS</b>  | <b>ATLANTIC STAR</b>                       |
| 13. <b>WONDERFUL TONIGHT</b>                                 | <b>ERIC CLAPTON</b>                        |
| 14. <b>I LOVE THE WAY YOU LOVE ME</b>                        | <b>JOHN MICHAEL MONTGOMERY</b>             |
| 15. <b>HERE AND NOW</b>                                      | <b>LUTHER VANDROSS</b>                     |
| 16. <b>YOUR LOVE AMAZES ME</b>                               | <b>JOHN BERRY</b>                          |
| 17. <b>LOVE OF A LIFETIME</b>                                | <b>FIREHOUSE</b>                           |
| 18. <b>ENDLESS LOVE</b>                                      | <b>ROSS/RICHIE/CAREY/VANDROSS</b>          |
| 19. <b>WHEN A MAN LOVES A WOMAN</b>                          | <b>PERCY SLEDGE/MICHAEL BOLTON</b>         |
| 20. <b>ALWAYS AND FOREVER</b>                                | <b>HEATWAVE/LUTHER VANDROSS</b>            |
| 21. <b>JUST YOU &amp; I</b>                                  | <b>EDDIE RABBITT &amp; CRYSTAL GAYLE</b>   |
| 22. <b>CAN'T HELP FALLING IN LOVE</b>                        | <b>ELVIS PRESLEY</b>                       |
| 23. <b>CAN YOU FEEL THE LOVE</b>                             | <b>ELTON JOHN</b>                          |
| 24. <b>TRUE COMPANION</b>                                    | <b>MARC COHN</b>                           |
| 25. <b>BEAUTIFUL IN MY EYES</b>                              | <b>JOSHUA KADISON</b>                      |
| 26. <b>ALL MY LIFE</b>                                       | <b>K-CI &amp; JO JO</b>                    |
| 27. <b>I DO (CHERISH YOU)</b>                                | <b>98 DEGRESS &amp; MARC WILLS</b>         |
| 28. <b>I SWEAR</b>   | <b>ALL -4-ONE/ JOHN MICHAEL MONTGOMERY</b> |
| 29. <b>AT LAST</b>   | <b>ETTA JAMES</b>                          |
| 30. <b>GOD MUST HAVE SPENT<br/>A LITTLE MORE TIME ON YOU</b> | <b>NSYNC/ Alabama</b>                      |

# IT'S THE MUSIC THEY'LL REMEMBER

All the planning is now behind you. You've made the walk down the aisle, proclaimed your love, and exchanged glistening gold wedding bands. Congratulations, you are now man and wife. Now it's time to kick back, unwind, forget all the stress and celebrate the day at your reception.

## WHAT TO EXPECT

First, the photographer may want to take a few more pictures at the church or wedding site. After that, it's off to be greeted by family and friends that have come together for your wedding day. Don't be surprised to receive an enthusiastic welcome as your DJ/Master of Ceremonies announces your Grand entrance. It's one of the things that he or she enjoys most. And for the next few hours it will be their job to lead the festivities, play the music that is important to you and your guest, and keep the reception running smoothly. Music is in the fact the most important and memorable part of a reception. Reception guest seldom remember the meal or even the cake, but they almost always remember the music, especially if the DJ did a great job.

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## WHO COORDINATES THE RECEPTION?

The main reason wedding couples choose a DJ is that the selection of music a DJ can play spans across all ages and taste. But aside from the music, your DJ will act as master of ceremonies to help maintain proper flow during the reception. Your DJ will coordinate with your photographer to get all the right pictures for your wedding album. So while you may be thinking of hiring a DJ just for the music, remember to consult with him or her a few weeks before the wedding to discuss the desired order of events, such as the cutting of the wedding cake, the toast, and the bouquet & garter toss. As your DJ will be introducing you and your wedding party, it's important they know how to pronounce all the names correctly. Your DJ will most likely ask you for the phonetic spellings of any challenging names.

## THE RIGHT MUSIC MIX

Having a DJ you can trust to handle all the MC duties is important, but where most DJ's really shine is when it comes to knowing what music will get the crowd on the dance floor. As a general rule the guest will not dance until after the bride and groom have had their first dance. This may be followed immediately by a dance for the bride and father and one for the groom and his mother. If other special dances are in order, they would be done next. In most cases, your DJ will kick off the dance portion of your reception right after the special dances. This gets the guest up and on the dance floor so they don't begin to feel left out. Other festivities such as a dollar dance, or the bouquet and garter toss can take place at appropriate times during the reception. Proper planning for your reception should also include giving your DJ a guideline of types of music (Dance, Country, Beach, Rock & Roll or Oldies) that you want to be played. **Keep in mind that you want all of your guest to be satisfied, so make sure your DJ is prepared with a wide variety of music to suit all taste. You may have guest from ages 5 to 95, and you should not offend them with Songs that they might not like. Keep in mind that it is better to play for the older guest first and as they leave you can adjust the music to the remaining Guest.** Also give your DJ a list of songs that you would like to hear during the meal. Just remember that your wedding day is a time to celebrate, so dance and enjoy yourself!

Please remember that a DJ's primary job is to make your guest dance and have a good time. Therefore almost all music that we carry is dance-able music. Since this list would be 100's of pages long, we do not provide this list unless the customer requests it to make choices. It is easier for us if you include a list of primary songs you would like to hear. This list will give us a good idea of the type of music you would like. Request from guest at the party is always welcome! If you are going to follow the Traditional Reception format, Please include your choices for the **First Dance** and any other **Traditional Dances** you would like to do. ( Father/Daughter, Mother/Son, etc ...)